

**St. Cassian Church Office of Evangelization**  
**Lee Ann Rivera**  
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**(973) 744 – 2850**

Dear Parent or Legal Guardian:

Your son/daughter is eligible to participate in an activity sponsored by the St. Cassian Youth Group, requiring transportation to a location away from the Church building. This activity will take place under the guidance and supervision of employees of St. Cassian Church. A brief description of the activity follows:

Description of What Will Take Place:

**Name of Event:** *High School Cotillion Semi-Formal & Awards Dinner*  
**Destination:** Archdiocesan Youth Retreat Center (499 Belgrove Drive, Kearny)  
**Designated Supervisor of Activity:** Lee Ann Rivera  
**Meeting Date and Time:** Friday, March 23, 2018 (7:00pm)  
**Pick-Up Time:** Friday, March 23, 2018 (11:00pm)  
**Method of Transportation:** Meet at Archdiocesan Youth Retreat Center  
**Cost:** \$35

**\*\*Youth Group should be dressed in semi-formal attire.**

**\*\*A Code of Conduct form must be completed for all youths (See page 2).**

**\*\*Permission slips and credit card payments will be available on the parish website until the deadline date. ~~To cover the costs billed to the Church, a \$1.50 processing fee will be charged for online purchases.~~**

Highlighting our youth involvement in our youth ministry and recognizing their accomplishments increases motivation and promotes self-esteem. We are requesting your permission to release your child's photo and/or video for Church use including our website, social media, and to the local news media.

If you would like your child to participate in this event, please complete, sign, and return the following statement of consent and release of liability. As parent or legal guardian, you remain fully responsible for any legal responsibility which may result from any personal actions taken by the named student.

Forms and fees must be returned to your teacher, emailed, or dropped off at the Parish Center by  
**\*\*\*Friday, February 16, 2017.\*\*\***

**Activity: High School Cotillion Semi-Formal & Awards Dinner**

**Date: 3/23/17**

I request that my child, \_\_\_\_\_, participate in the event described above. I understand that this event will take place away from the Church grounds and that my child will be under the supervision of the designated Church employee or volunteer on the stated dates. I further consent to the conditions stated above on participation on this event, including the method of transportation and use of photo and video.

I understand and agree that in the event that my child should suffer injury of any sort while participating in the event described above, unless such injury is solely caused by their intentional conduct, I agree to hold harmless, and not to pursue any claims against the Church/Church group sponsoring this activity, or any of its agents, servants, or employees, as a result of such injury.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent's Name: \_\_\_\_\_

Did you complete the waiver?: YES NO (Available on 2nd page, if downloading permission slip from our website).

Emergency Contact Name: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email(s): \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

CCD or SCS teacher (if applicable): \_\_\_\_\_

Allergies/Concerns: \_\_\_\_\_

## CODE OF BEHAVIOR

*“Do not let anyone look down upon you because you are young, but be an example for the believers in your speech, your conduct, your love, your faith and purity.” (1 Timothy 4:12)*

Welcome to the 50th Annual Archdiocese of Newark **Cotillion!** As a Representative of your parish and the Archdiocese of Newark, we ask that you act in a responsible and Christ-like manner and be a positive witness to other youth and adults who attend the Cotillion. We thank you in advance for your consideration and respect. We are confident you will demonstrate the maturity, and behavior that has become the trademark of Catholic youth of this Archdiocese.

Parish Youth Ministers and group leaders are responsible for the actions of the members of their group. Each parish accepts full responsibility for any damage or theft caused by members of their group while attending the Cotillion. Adult chaperones from each parish are to adhere to the Archdiocesan Policy on Protecting God’s Children, to help enforce the Code of Behavior and to set an example for their youth. In addition, the Archdiocese has arranged to have local volunteers to serve as “security” in order to insure adherence to this code. They have been given the authority to reprimand or remove those in violation. Please give them your respect and cooperation.

### **As a participant of the Cotillion, I understand and agree to the following:**

1. Dress should reflect the virtue of modesty. Appropriate dress for this evening is semi formal clothing that is respectful to your dignity and others. Clothing must cover all undergarments and midriffs. **Low cut tops, mini skirts, or other inappropriate attire is not to be worn at any time during the evening.**
2. Sexually explicit actions are always inappropriate at Catholic functions. For example, participants must refrain from dance movements that are sexually suggestive.
3. The purchase, possession, or consumption of alcoholic beverages or illegal drugs is absolutely forbidden, regardless of the age of the participant. Any individual using or possessing illegal drugs will be placed in police custody.
4. Anyone leaving the Cotillion before the conclusion will not be permitted to return. Therefore, once you leave be sure you have transportation.
5. Smoking is not permitted.

This Code of Behavior pertains to all youth and adult participants. Anyone in violation will be dismissed and may be suspended from future Archdiocesan Youth Ministry events and programs.

Youth Signature \_\_\_\_\_ Date \_\_\_\_\_

Parish/Town \_\_\_\_\_ Youth Minister \_\_\_\_\_